



MINUTES
BOARD OF ALDERMEN MEETING
May 19, 2025 –7:00 p.m.

CALL TO ORDER

A meeting of the Board of Aldermen of the City of Glendale was held on Monday, May 19, 2025. Mayor Wilcox presided and called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Wilcox led the Pledge of Allegiance.

ROLL CALL

Aldermen Present

Aldermen Absent

Alderman Nauman
Aldерwoman Volk
Aldерwoman Lane
Aldерwoman Fiordelisi
Alderman Stewart

Aldерwoman Capshaw Cushing

Also present were: Frank Johnson, City Administrator; Brian Malone, City Attorney; Jeff Beaton, Police Chief; Terry Jones, Public Works Superintendent; Jim Silvernail, Fire Chief; and Gabby Macaluso, Deputy City Clerk.

APPROVAL OF AGENDA

Moved by Alderman Stewart, seconded by Aldерwoman Lane, and unanimously carried, to approve the agenda as submitted.

APPROVAL OF MINUTES

Moved by Alderman Nauman, seconded by Alderman Stewart and unanimously carried, to approve the regular meeting minutes of May 5, 2025.

CITIZEN COMMENTS

There was no public comment.

TREASURER’S REPORT

Finance Director Dan Lawrence stated that through the 10 months of the current fiscal year, the General Fund has a surplus of \$513,756 compared to a surplus of \$595,521 through April 2024. The negative performance compared to last year is mostly due to budgeted expenditures as revenues have increased by approximately \$136,000 over the last 10 months. Expenses to the General Fund have increased due to increased budgeted expenditures to salary and benefits as well as work comp, property, and liability insurance.

He estimates that the FY 24-25 General Fund budget will conclude with an approximate surplus of \$258,900 which includes a \$250,000 transfer to the Capital Fund. He noted that this is not quite as strong as FY 23-24 but still very solid.

**ORDINANCES FOR
SECOND READING &
FINAL APPROVAL**

Bill 10-25 – Expansion Development Plan for Westborough Country Club, *1320 Lockwood Ave.* (Assigned Ord. No. 10-25)

Mayor Wilcox introduced Bill 10-25, an ordinance approving the expansion development plan for the Westborough Country Club at 1320 Lockwood Avenue under the “R-1” residential district.

Moved by Alderman Stewart, seconded by Alderwoman Volk and unanimously carried, to approve the second reading of Bill 10-25 by title only.

Mr. Johnson reminded the Board that Section 400.120(5) of the municipal code requires a private golf club that wishes to expand its grounds, buildings or parking area to first submit its application to the Plan Commission for review and recommendation to the Board of Aldermen. No permit shall be granted unless the Board of Aldermen determines that such use will not:

1. Substantially increase traffic hazards or congestion.
2. Substantially increase fire hazards.
3. Adversely affect the character of the neighborhood.
4. Adversely affect the general welfare of the community.
5. Overtax public utilities.

The second reading of Bill 10-25 passed unanimously with one member absent.

Moved by Alderman Stewart, seconded by Alderman Nauman to provide final approval of Bill 10-25.

The vote thereon was as follows:

Alderman Nauman	“Aye”
Alderwoman Volk	“Aye”
Alderwoman Capshaw Cushing	Absent
Alderwoman Lane	“Aye”
Alderwoman Fiordelisi	“Aye”
Alderman Stewart	“Aye”

Bill 10-25 passed with a vote of 5 Aye, 0 Nay, 1 Absent.

**ORDINANCES FOR
FIRST READING**

Bill 11-25 – Auditing Services Contract (Assigned Ord. No. 11-25)

Mayor Wilcox introduced Bill 11-25, an ordinance authorizing a contract for auditing services with Fick, Eggemeyer & Williamson, for Fiscal Year 2025, Fiscal Year 2026, and Fiscal Year 2027.

Moved by Alderman Stewart, seconded by Alderman Nauman and unanimously carried, to approve the first reading of Bill 11-25 by title only.

Mr. Johnson noted that this ordinance will authorize a three-year contract with Fick, Eggemeyer, & Williamson for auditing services. Fick, Eggemeyer, & Williamson is the City's current audit provider and was only one of two companies to bid on the work when the City solicited for proposals.

Mayor Wilcox requested that since the City is staying with the same company, could the City request that Fick, Eggemeyer, & Williamson change the auditing staff for a fresh set of eyes. Mr. Johnson noted that staff would make that request.

RESOLUTIONS

R23-25 – Change Orders for the E. Essex Ave. Street Improvement Project

Mayor Wilcox introduced Resolution R23-25, a resolution approving change orders No. 1 and No. 2 for the E. Essex Ave. Street Improvement Project.

Mr. Johnson noted that this resolution authorizes two change orders related to the E. Essex Ave. street improvement project. The total additional cost to the City is \$23,577.50. Public Works Superintendent Terry Jones explained that Change Order #1 pertains to extra items on the Kirkwood side of the project, while Change Order #2 pertains to extra items on the Glendale side.

Mr. Jones explained that expenses associated with Change Order #1 are due to the need to relocate storm sewer and drain structures. The total cost of Change Order #1 is \$17,160.54 and will be paid by the City of Kirkwood. Change Order #2 pertains to 4 items that the City of Glendale is responsible for paying.

- Additional driveway restoration at 813 E. Essex Ave.
- Additional driveway restoration at 821 E. Essex Ave.
- Retaining wall replacement at 760 E. Essex Ave.
- Corrections to the bid tabulations for retaining wall construction throughout the project.

Mr. Jones noted that the contractor accidentally damaged the retaining wall located at 760 E. Essex Ave. and is sharing the cost of replacement with the City.

Mr. Jones explained that when developing the project's bidding documents, Lochmueller mistakenly indicated a lesser amount of modular block wall than is needed to construct the improvements. Bidders developed their Proposals based on what was listed on the bidding documents, resulting in a significant cost increase to build the retaining walls. The increase is estimated at \$40,492.00. In acknowledgement of their mistake, Lochmueller has agreed to pay 50% of this cost directly to the Contractor. The cost to Glendale for this line item is \$20,246.00.

Moved by Alderman Nauman, seconded by Alderwoman Lane and unanimously carried to approve Resolution 23-25.

FY26 Budget Workshop

Mr. Johnson noted that Board of Alderman meeting packet contains a memo outlining major aspects of the FY26 budget along with revenue and expenditures for each fund. As noted in the memo, the general fund includes an estimated 5 percent salary increase for all employees. He explained that this figure will be adjusted pending the outcome of the negotiations with the fire union. The surplus is attributed to an increase in sales tax revenue from the 1 percent sales tax pool, increase in revenue from local option use tax from internet sales, and the increase in interest rates boosting investment revenue.

Mr. Johnson explained that the Board needs to pass an ordinance approving the budget by June 30, 2025. The first reading and public hearing will occur on June 2, 2025, and the second reading and salary schedule will go before the Board for approval at the June 16, 2025, meeting.

REPORTS

Police Chief Beaton noted that he and Mr. Johnson met with the residents of Warwick Lane regarding the complaints received regarding 843 Warwick Lane. He said it was a productive meeting and they are working with City Attorney and Prosecutor Brian Malone.

City Attorney Malone provided a state legislation update.

Proposition S

Mr. Johnson explained that the City received four responses to our RFQ for engineering and construction management services for the 2026 project year as part of the Proposition S improvements. He noted that staff is currently in the process of reviewing and scoring the proposals, with a selection commendation planned for the June 2 Board meeting.

He also explained that the City held a call with the S&P ratings agency on May 13 to review information submitted by the City for our bond rating. He said the call went well and the agency indicated no concerns about the City's finances and economic outlook. He said the City expects to receive the same AA rating as the last bond issue.

Permitting, Code Enforcement and Land-Use Management Software RFP

Mr. Johnson explained that the City completed live demos with the four finalists. Staff from the administration, police and public works department met to review the demos and the proposal information, and have reached a consensus. The matter will be going before the board soon.

Events Update

Mr. Johnson and Ms. Macaluso thanked staff for their hard work in executing the e-recycling and paper shredding event. Ms. Macaluso stated that the vehicle count was 547, which was a much greater increase in participation compared to the previous year. She noted that e-recycling was a much more widely used service than paper shredding and that 80 percent of participants were from the 63122 and 63119 zip codes. Staff agreed that holding the event in the North Glendale Elementary parking lot provided much more room than holding it at City Hall.

Ms. Macaluso reminded the Board that the Summer Bash concert event is scheduled for June 13. She also noted that the City signed a contract with two bands for Jazz Fest, which is scheduled for September 19. She thanked Alderman Nauman for connecting the City with the bands.

**ALDERMEN
COMMENTS**

Alderman Stewart asked about the status of Phase 2 of the E. Essex street project. Mr. Jones explained that the East-West Gateway Council of Governments has not yet announced the projects that were selected to receive grant money.

Alderman Fiordelisi thanks staff for their hard work at the e-recycling/paper shredding event.

Alderman Volk thanked staff for their assistance with the 5th grade parade.

**EXECUTIVE SESSION
(CLOSED)**

Moved by Alderman Lane, seconded by Alderman Nauman to adjourn to Executive Session in accordance with Section 610.021(1) for the purpose of dealing with matters relating to privileged communications between the City’s representatives and its attorney; and (ii) Section 610.021(9) preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.

The vote thereon was as follows:

Alderman Nauman	“Aye”
Alderman Volk	“Aye”
Alderman Capshaw Cushing	Absent
Alderman Lane	“Aye”
Alderman Fiordelisi	“Aye”
Alderman Stewart	“Aye”

ADJOURN

Moved by Alderman Nauman, seconded by Alderman Stewart to adjourn the Board of Aldermen public meeting at 7:33 p.m.